

OCN Portal – New and Changed Functions

1. Login Screen - Message Notice

System messages such as planned maintenance outages are now posted directly on the login screen, so those of you who have bookmarked the login screen rather than www.ohiocourts.gov will now be aware of these announcements.

2. Data Sources Selection

When you login to perform a search, none of the data source boxes are now checked by default. You will only see data sources to which you have access, and any sources that are temporarily unavailable (due to technical difficulties, for example), are not selectable. You may select the sources individually, or use the "select all" or "clear all" buttons.

3. Minimum Search Criteria

A link near the list of data sources opens a description of the required search criteria for each data source, so you no longer have to wait until you have done a search without enough information to see the criteria.

4. OCN & CCH support multi-county

You can now narrow your searches in court cases and CCH data by selecting one or more counties.

5. Case type supports multi-type

You can now select multiple case types to narrow your search of court case data.

6. Search History Panel

You can now view and recreate the most recent searches you performed. A list of your several most recent searches appears on the search screen. Clicking on a list entry will populate a search screen with the selected information, and you can enter additional information to narrow or modify your search if you wish.

7. Advanced Search Tab

In addition to the person-based search that has always been available, there is now a new search tab for advanced search types. The case parameters and jail parameters which were on the person search page have been moved to this page. Additionally, you can use this tab to search by address, to directly query BMV data with specific criteria, and to more easily search court cases by company name.

a. Address Search

The address search allows you to search court cases, ODRC, and jail data by street number and street name, and can also be limited by city, state, zip, and county.

b. Court Case Search

The court case search allows you to quickly find court cases using the local case number or OCN UCN. You can also use this page to more easily search court cases by company name.

c. Jail Bookings Search

The jail bookings search allows you to quickly find individuals by inmate or booking number.

d. BMV Search

The BMV search allows you to quickly find individuals or vehicles by driver's license number, plate number or VIN.

8. Internet Links

Links are now displayed in the navigation bar at the top of the screen, rather than in the left column where they were previously located.

9. Removal of the Search Parameters Box

Your search parameters are no longer displayed on the summary or detail results screens - to view your search parameters, just click on the "create search" tab. You will still be able to click back to the summary and detail tabs without needing to re-run your search.

10. Manual Results Merging (Merged and Unmerged View)

You can now view each individual record returned by your search in an "unmerged" view – and you can also select multiple merged or unmerged records from a single search in order to view details or create reports for all of them simultaneously.

11. Case Type Summary

The subject information summary (the area below the results grid that shows person details and photos) now tells you how many of each type of court case a person has.

12. Collapsible Photo and Subject Information Panels

The subject information and photo panels below the results grid are now each collapsible. If you want to view only the photos, you can collapse the subject information to see the photos directly below the grid.

13. Search Again Pre-Populates Only Specific Fields

When using the search again function, only the first name, last name, and social security number fields are initially populated. All fields, including those three, still have the full list of values available in the drop down lists.

14. Search Again Results Tab

The results of your "search again" search now appear in a new tab, preserving the results of your original search in their original tab.

15. Consolidated View Summary

The initial screen that you see after clicking "show details" provides a summary of information about the individual.

16. Summary Photo Tab

A tab within the summary screen of the detail results allows you to view all available photos of the individual.

17. Detail Screen Standardization

The look and feel of all of the individual data source detail results screens is now more standardized to make navigating and understanding results easier.

18. [No Data] Notation

If no data is available in a section of the OCN court case data view (e.g. protection orders, warrants, etc.), that area of the screen will say [No Data], rather than displaying a blank space, so you will know that it is not a technical problem.

19. OCN Combined Charges Details

The charge details now are combined into one section, with the initial and final phases separated by headings.

20. OCN Report Options

The report generated through the "create report" button should now appear in a more condensed format - sections not containing data will be collapsed to reduce the amount of white space and empty fields.

a. Selectable Report Sections

You can now decide whether or not to include certain content, such as docket entries or jail visitation lists when creating a report.

b. Summary Report

You can now create a summary report on an individual, containing information similar to the initial summary screen you see after clicking "show details."

c. Selectable Report Format

In addition to the PDF format, you can now save your report into an editable Word document format.